



## Automatic Payment Arrangement Conditions

These Automatic Payment Arrangement Conditions apply to you if you agree to donate to LYQ by automatic credit card payment.

We may change the terms of these conditions at any time but will give you at least 14 days notice before we do so.

We will keep information relating to your credit card accounts confidential, except where permitted by law or as required to process payments with your financial provider and for a related query, dispute or claim. We will take reasonable steps to protect personal information held by us against loss and against access, use, modification or disclosure that is unauthorised.

Each Automatic payment will occur as nominated. Only the amount nominated will be automatically paid under this arrangement. A donation receipt will be sent to you after payment has been made.

It is your responsibility to:

- ensure your nominated credit card account is current and valid and the details provided are accurate.
- ensure there is sufficient credit available on your nominated credit card, to meet the Automatic Payment due.
- advise us of any changes to the credit card details you provided to us, including expiry date, suspension or cancellation of your card.
- check your receipt against your credit card statement to ensure they match.
- Alter, defer or cancel the Automatic Payment Arrangement by writing to us at least 7 days before the next donation is due.

We may cancel the Automatic Payment Arrangement at any time or if two consecutive Automatic Payments are dishonoured by your credit card issuer. We reserve the right to charge your account any dishonour fee/s we incur.

Where you consider an Automatic Payment has been initiated incorrectly, you should contact LYQ on ph.(07) 3511 4080.